

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY
JANUARY 8, 2020 **4:30 pm** **REGULAR MEETING**

The Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority was held on Wednesday, January 8, 2020 at 4:30 p.m. in its Administration Building, Lincoln Boulevard, Lincoln Park, New Jersey. Chairman Kerwin called the meeting to order at 4:31 p.m.

ROLL CALL:

On roll call, the members present were: Robert Voorman, Raymond Verdonik, Arthur Schmidt, Jerry Notte, Raymond Kerwin

ABSENT: David Runfeldt, Richard Phelan (*excused*), Anthony Campisi (*excused*)

ALSO PRESENT:

Cleary Giacobbe: Victoria Leblein

Mott MacDonald: John Scheri

TBSA: Robert Bongiovanni, Ernest DeGraw, Thomas Bongiovanni, Karen Napolitano

OPEN MEETING STATEMENT:

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by filing written notice and agenda with the Authority Secretary and Municipal Clerks of the Borough of Lincoln Park, and the Townships of Fairfield and Pequannock and the Pequannock River Basin Regional Sewerage Authority, by having said notice and agenda posted on the public bulletin boards in the respective municipal buildings and by serving said notice thereof to The Progress, Herald, Record and Suburban Trends newspapers.

MINUTES APPROVAL:

On motion by Mr. Verdonik, seconded by Mr. Voorman, the Regular and Closed Session Minutes of the meeting of December 11, 2019 were approved by the following vote:

VOTED AYE: VERDONIK, VOORMAN, SCHMIDT, NOTTE, KERWIN

ABSENT: RUNFELDT, PHELAN, CAMPISI

REPORTS OF COMMITTEES:

PURCHASING and PERSONNEL:

There were no Personnel Actions for the month of January.

FINANCE:

Mr. Voorman presented the Treasurer's Report for the month of January (copy attached) along with the vouchers and the monthly financial reports for Mott MacDonald and Cleary Giacobbe. He recommended the vouchers be paid as presented.

PLANT OPERATIONS:

Mr. Schmidt referred to the Operating Report on the table, noting that the flows were up a little.

PLANNING and EXPANSION:

Mr. Notte had nothing to report.

CONSTRUCTION:

Mr. Verdonik referred to the construction report on the table, noting that there are 6 current construction projects. Mr. DeGraw reported on the progress of a project associated with Project 1, noting that a meeting is scheduled for tomorrow. Regarding the Deepavaal roof

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project, the roof has been completed and the work hooking up the HVAC controls has begun. The first phase of the medium voltage testing has been completed and we are waiting on Mott MacDonald to advise as to the necessity of any further work.

INSURANCE & LEGISLATIVE REVIEW:

Mr. Runfeldt was absent. Mr. Thomas Bongiovanni reported on the new insurance proposals, stating that the Property and Liability Insurance rates increased based on inflation rates and the Workers' Compensation Insurance rates went down, based on the state rates as a whole.

LEGAL & PUBLIC RELATIONS:

Mr. Campisi was absent. Ms. Leblein reported that S3870, which allows Authority sales without public hearings, has come out of Senate subcommittee but has not moved since the last meeting. She also reported that a new bill, S3943 has been introduced, which changes standard in awarding public contracts from lowest responsible bidder to most responsible bidder, allowing awards based on other factors besides cost.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Robert Bongiovanni had no formal report.

ENGINEER'S REPORT:

Mr. Scheri referred to the copies of the monthly Engineers Report on the table and brought the members up-to-date on all on-going projects. A discussion ensued regarding the Project 1 remaining maintenance items.

UNFINISHED BUSINESS: Proposed User Charge Adjustments and Refunds

Mr. Robert Bongiovanni referred to the User Charge Adjustments Report on the table. He noted that this is the same report presented at the last meeting. He reminded the Board that the UC Adjustments are required, per the service agreements, to be determined tonight as they will be reflected in the 1st Quarter billing to the towns. He reported that in view of the magnitude of the UC Adjustment, the Authority took an additional month to review and confirm the flow data and the status of each flow meter, and a memo prepared by Mr. Tom Bongiovanni regarding same is on the table. Mr. T. Bongiovanni briefed the Board on the analysis that was done on the data both before and after the installation of the new meters. So far, nothing was found to shed doubt on the readings. Authority personnel observed the last calibration of the M14 meters and found that the meter calibration company performed the tasks that they are required to perform and nothing was discovered that would affect the accuracy of the flows. Mr. T. Bongiovanni noted that there is further study that could be done but it would require hiring a different meter calibration company and it would take some time to attain and present the results. Mr. Scheri confirmed that in his observation, the devices, the instrumentation, and the procedures for calibration are being followed in accordance with industry standards and therefore the data the Authority is using is reasonable. He did not feel further testing would reveal anything different. Some alternatives were then discussed but not recommended by the staff.

Mr. R. Bongiovanni requested the Board consider the UC Adjustments as presented and determine how much, if any, surplus they would be willing to use to offset the negative impact of the UC Adjustments. The UC Adjustments report presents several alternatives for the use of surplus. He noted that it would take \$1.5 million to completely wipe out the negative UC Adjustment for Lincoln Park. He reported that the Authority has never used in excess of \$400,000 of surplus for this purpose. He added that these flow numbers will most likely not

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significantly change for 2020, therefore resulting in a similar UC adjustment next year. He also cautioned that the budgeted numbers for 2020 do not reflect the current flows as they stand now, which also needs to be considered. Mr. Bongiovanni noted to the Board that Lincoln Park has also exceeded its Treatment Plant Capacity allocation. This matter can be addressed at a future time. He also mentioned the need to address amendments to the Service Agreements in the near future. A discussion ensued regarding the spreading out of Lincoln Park's UC Adjustment over four quarters; however this would first need to be requested by Lincoln Park. It was also recommended that the budgeted flows be adjusted to reflect more accurate estimated flows.

The Board agreed to select Alternative B on the UC Adjustment Report which will provide an overall \$500,000 refund of surplus to partially offset the UC Adjustments. Mr. R. Bongiovanni restated that the 2020 budgeted flows, the surcharge on the capacity allocation, and the services agreements would still need to be addressed.

NEW BUSINESS: Schedule FY 2020 Board Meeting Dates

The Board discussed the scheduling of the 2020 Board Meetings, moving the May meeting to the 3rd Wednesday to accommodate the NJWEA conference.

NEW BUSINESS: Appointment of Nominating Committee

Chairman Kerwin appointed the following Nominating Committee: Jerry Notte as Chairman, Arthur Schmidt, Robert Voorman, and David Runfeldt. Mr. R. Bongiovanni noted the list of current and former officers on the table. Mr. Bongiovanni also reported that there are three current Board Members up for reappointment. Mr. Schmidt was reappointed by Pequannock at its last meeting.

CORRESPONDENCE:

All members received copies of the correspondence prior to the meeting. All correspondence is on file with the Authority Secretary.

PUBLIC DISCUSSION:

There was no public present.

CHANGE ORDERS:

On motion by Mr. Verdonik, seconded by Mr. Voorman, Resolution #20-001, Contract 2019-0, CM-001, increase not to exceed \$7,500.00, was approved by the following vote:

VOTED AYE: VERDONIK, VOORMAN, SCHMIDT, NOTTE, KERWIN
ABSENT: RUNFELDT, PHELAN, CAMPISI

RESOLUTION #20-001

Contract 2019-1, Contract Modification CM-001

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority has entered into Contract 2019-1 with Spectraserv, Inc. for Residuals Solids Removal and Tank Cleaning; and

WHEREAS, it has been determined that it is necessary to increase the Contract for additional work required due to unforeseen conditions found during construction; and

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WHEREAS, Spectraserv has proposed to perform this work, the removal of the existing liner on the Stage I Aeration Tank Effluent Channel, on a time and material basis; and

WHEREAS, the Authority Engineer has reviewed the Spectraserv proposal and determined the proposed rates and estimated time are fair and reasonable; and


WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW, THEREFORE Be It Resolved, by the Pequannock, Lincoln Park and Fairfield Sewerage Authority that Contract Modification CM-001 is hereby approved as follows:

CM-001 – Estimated increase in contract amount not to exceed \$7,500.00.

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:


Anthony G. Campisi, Jr., Secretary
Dated: January 8, 2020


Raymond T. Kerwin, Chairman

RESOLUTIONS:

On motion by Mr. Voorman, seconded by Mr. Verdonik, Resolution #20-002, FY 2019 User Charge Adjustments and Refunds, as indicated by Alternative B, was approved by the following vote:

VOTED AYE: VOORMAN, VERDONIK, SCHMIDT, NOTTE, KERWIN

ABSENT: RUNFELDT, PHELAN, CAMPISI

RESOLUTION #20-002

FY 2019 User Charge Adjustments and Refunds

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority has determined Annual Charges for Fiscal Year 2019, in accordance with Section 409 (C) of the Service Agreements with its Participants; and

WHEREAS, the Authority desires to make adjustments to the originally budgeted Fiscal Year 2019 User Charges to implement said determination of Annual Charges; and

WHEREAS, the Authority also desires to help offset any negative impacts of said adjustments by refunding operating surplus;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

1. The following adjustments of User Charges have been determined and are approved by the Authority:

\$ 107,458 is owed to Township of Pequannock

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\$ 333,350 is owed by the Borough of Lincoln Park

\$ 102,326 is owed to the Township of Fairfield

\$ 123,566 is owed to the PRBRSA

2. The following amounts shall be encumbered from surplus funds, to constitute a refund to the Participants as follows:

\$ 69,823 to the Township of Pequannock

\$ 109,952 to the Borough of Lincoln Park

\$ 158,909 to the Township of Fairfield

\$ 161,316 to the PRBRSA

3. The aforementioned adjustments and refunds for each Participant shall be combined to constitute a single dollar amount either to be refunded as a credit or charged as an amount due from each Participant, as follows:

\$ 177,281 owed to the Township of Pequannock

\$ 223,398 owed by the Borough of Lincoln Park

\$ 261,235 owed to the Township of Fairfield

\$ 284,882 owed to the PRBRSA

4. The sum of the combination of adjustments and refunds for each Participant, pursuant to paragraph 3 above, shall be applied as a credit to the first quarter Participant payment and, if necessary, to the second Participant payment of the Fiscal Year 2020 Annual Charge.

ATTEST:

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**



Anthony G. Campisi, Jr., Secretary

Dated: January 8, 2020



Raymond T. Kerwin, Chairman

On motion by Mr. Voorman, seconded by Mr. Schmidt, Resolution #20-003, Amend FY 2020 Budget to Reflect User Charge Adjustments and Refunds, was approved by the following vote:

VOTED AYE: VOORMAN, SCHMIDT, VERDONIK, NOTTE, KERWIN

ABSENT: RUNFELDT, PHELAN, CAMPISI

RESOLUTION #20-003

**FY 2020 BUDGET – AMENDMENT NO. 1
REQUEST FOR CHANGE IN TITLE, TEXT OR AMOUNT
OF APPROPRIATION PURSUANT TO N.J.A.C. 5:31-2.8**

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of an Authority or District, make such correction of the title, text or amount of any appropriation appearing in the budget as may be

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necessary to make said item of appropriation available for the purpose or purposes required for the needs of any such Authority or District;

NOW THEREFORE, Be It Resolved that in accordance with the provisions of N.J.A.C. 5:31-2.8, the Pequannock, Lincoln Park and Fairfield Sewerage Authority hereby requests the Director of the Division of Local Government Services to make the following corrections in the budget for the year 2020.

1. Increase the Appropriations for "Unrestricted Net Position Utilized - Other" category, on page F-4 as follows:

From: \$ 0

To: \$ 500,000

2. Decrease the Operating Revenues for the "Services Charges - Intergovernmental" category on page F-2 as follows:

From: \$ 11,681,850

To: \$ 11,181,850

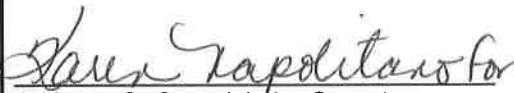
BE IT FURTHER RESOLVED that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute above referred to, and is necessary for the orderly operation of the Authority for the reasons hereinafter set forth:

1. The \$500,000 increase in Appropriations is being made from available surplus funds and will facilitate a reduction in annual charges.

2. The \$500,000 decrease in Revenues is a result of end of year credits and adjustments of FY 2019 user charges and refunds of surplus funds that will be credited in FY 2020.

ATTEST:

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**


Anthony G. Campisi, Jr., Secretary
Dated: January 8, 2020


Raymond T. Kerwin, Chairman

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Robert A. Voorman	X			
Raymond Verdonik	X			
David A. Runfeldt				X
Raymond T. Kerwin	X			
Richard Phelan				X
Arthur J. Schmidt	X			
Jerry J. Notte	X			
Anthony G. Campisi, Jr.				X

On motion by Mr. Notte, seconded by Mr. Verdonik, Resolution #20-004, Confirm Renewal of Insurance Policy for Property and Liability, and Resolution #20-005, Confirm Renewal of Workers' Compensation Insurance Policy, were approved by the following vote:

VOTED AYE: NOTTE, VERDONIK, VOORMAN, SCHMIDT, KERWIN

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ABSENT: RUNFELDT, PHELAN, CAMPISI

RESOLUTION #20-004

Authorizing Renewal of Insurance Policy for Property and Liability

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority must renew its insurance policies annually upon expiration on December 31st; and

WHEREAS, the Authority has received an insurance policy renewal proposal for all of its property and liability insurance policies from Willis of New Jersey; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority that the renewal of insurance policies for 2020 is hereby awarded to Willis of New Jersey, in accordance with its proposal dated December 18, 2019. Notice of this action shall be published in one of the official Authority newspapers.

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Anthony G. Campisi, Jr., Secretary

Dated: January 8, 2020


Raymond T. Kerwin, Chairman

RESOLUTION #20-005

Authorizing Renewal of Workers' Compensation Insurance Policy

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority must renew its insurance policies annually upon expiration on December 31st; and

WHEREAS, the Authority has received an insurance policy proposal dated December 31, 2019 for renewal of its Workers Compensation Policy from New Jersey Manufacturers Insurance Co.; and

WHEREAS, the Authority has had a previous history of good dividends paid by New Jersey Manufacturers; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution;

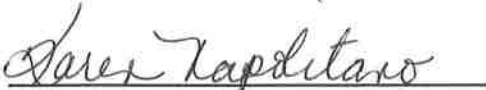
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NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority that the Workers' Compensation Policy for 2020 will be renewed with New Jersey Manufacturers Insurance Co.

Notice of this action shall be published in one of the official Authority newspapers.

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Anthony G. Campisi, Jr., Secretary

Dated: January 8, 2020


Raymond T. Kerwin, Chairman

On motion by Mr. Schmidt, seconded by Mr. Verdonik, Resolution #20-006, Renewal of Contract for Automation and Computer Systems Engineering Services, and Resolution #20-007, Renewal of Contract for Instrumentation Engineering Services, were approved by the following vote:

VOTED AYE: SCHMIDT, VERDONIK, VOORMAN, NOTTE, KERWIN

ABSENT: RUNFELDT, PHELAN, CAMPISI

RESOLUTION #20-006

Authorize Renewal of Contract for Automation & Computer Systems Engineering Services

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority (the "Authority") requires the services of a computer systems engineer to assist the Authority with its operations; and

WHEREAS, Engineered Solutions Corporation ("ESC") has submitted a proposal dated December 5, 2019 to perform said services; and

WHEREAS, it is the Authority's desire to award a contract to ESC for this work; and

WHEREAS, a contract for professional services may be let without the requirement for bidding as set forth in the New Jersey Public Contract Law; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

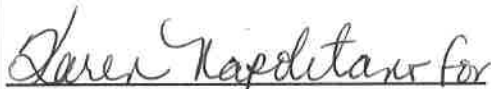
1. The firm of Engineered Solutions Corporation is hereby retained in accordance with its proposal dated December 5, 2019 for computer systems engineering services, in an amount not to exceed \$51,500.00, commencing on February 1, 2020 for a period of one (1) year.

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2. The Authority Chairman is authorized and directed to execute a contract in accordance with the terms of this resolution.
3. This contract is awarded in compliance with the requirements of N.J.S.A. 19:44A-20.4 et seq.
4. Notice of this contract shall be published in one of the official Authority newspapers.

ATTEST:

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**


Anthony G. Campisi, Jr., Secretary
Dated: January 8, 2020


Raymond T. Kerwin, Chairman

RESOLUTION #20-007

Authorizing Renewal of Contract for Instrumentation Engineering Services

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority (the "Authority") has a need for engineering services of an instrumentation service engineer which includes, but is not limited to, the inspection, analysis, and electrical repair of instrumentation and controls; and

WHEREAS, Engineered Solutions Corporation ("ESC") has submitted a proposal dated December 5, 2019 to perform said services; and

WHEREAS, it is the Authority's desire to award a contract to ESC for this work; and

WHEREAS, a contract for professional services may be let without the requirement for bidding as set forth in the New Jersey Public Contract Law; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

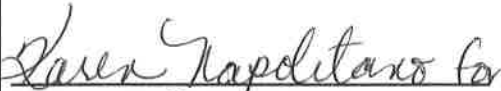
1. The firm of Engineered Solutions Corporation is hereby retained in accordance with its proposal dated December 5, 2019 for instrumentation engineering services, in an amount not to exceed \$25,000.00, commencing on February 1, 2020 for a period of one (1) year.
2. The Authority Chairman is authorized and directed to execute a contract in accordance with the terms of this resolution.
3. This contract is awarded in compliance with the requirements of N.J.S.A. 19:44A-20.4 et seq.

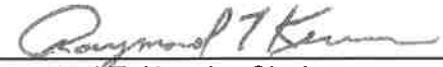
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4. Notice of this contract shall be published in one of the official Authority newspapers.

ATTEST:

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**


Anthony G. Campisi, Jr., Secretary
Dated: January 8, 2020


Raymond T. Kerwin, Chairman

On motion by Mr. Verdonik, seconded by Mr. Voorman, Resolution #20-008, Authorize Additional Engineering Services for Additions/Completion of Project 1 – On Call Engineering Services, was approved by the following vote:

VOTED AYE: VERDONIK, VOORMAN, SCHMIDT, NOTTE, KERWIN

ABSENT: RUNFELDT, PHELAN, CAMPISI

RESOLUTION #20-008

**Authorize Additional On Call Engineering Services for Additions to and Completion of
Project 1 – Wastewater Treatment Plant Improvements**

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority (the "Authority"), has received a request from Mott MacDonald ("MM") for authorization for additional On Call Engineering Services for the additions to and completion of Project 1; and

WHEREAS, the additional engineering services are for items beyond the scope of the services previously approved; and

WHEREAS, by Resolution dated February 13, 2019, the Authority awarded the General Consulting Engineer's Agreement (hereinafter the "Agreement") to MM; and

WHEREAS, the Agreement provides the Authority may request MM to do additional consulting services; and

WHEREAS, the Authority wishes to retain MM to provide additional on call engineering services for the additions to and completion of Project 1; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

1. Mott MacDonald is hereby authorized under its General Consulting Engineer's Agreement to provide additional on call engineering services for the additions to and completion of Project 1, in accordance with its January 3, 2020 proposal, in an amount not to exceed \$165,000.00.

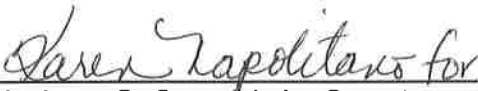
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<u>SERVICES</u>	<u>PREVIOUSLY APPROVED</u>	<u>REVISED</u>
On Call Engineering Services for Additions/Completion of Project 1	\$108,000.00	\$165,000.00

2. Notice of this action shall be published in one of the official Authority Newspapers.

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:


Anthony G. Campisi, Jr., Secretary
Dated: January 8, 2020


Raymond T. Kerwin, Chairman

Mr. R. Bongiovanni noted that the Operating Vouchers are higher than usual as a result of several Renewal and Replacement projects. On motion by Mr. Schmidt, seconded by Mr. Voorman, Resolution #20-009, Payment of the Operating Vouchers (copy attached), was approved by the following vote:

VOTED AYE: SCHMIDT, VOORMAN, VERDONIK, NOTTE, KERWIN
ABSENT: RUNFELDT, PHELAN, CAMPISI


On motion by Mr. Voorman, seconded by Mr. Verdonik, Resolution #20-010, Payment of the Construction Vouchers (copy attached), was approved by the following vote:

VOTED AYE: VOORMAN, VERDONIK, SCHMIDT, NOTTE, KERWIN
ABSENT: RUNFELDT, PHELAN, CAMPISI

Mr. R. Bongiovanni stated that there was no need for Closed Session ^{has been no activity} as no action has yet been taken regarding amending the Service Agreement Provisions.

ADJOURNMENT:

On motion by Mr. Verdonik, seconded by Mr. Schmidt, and all in favor and there being no further business to come before the Authority, the meeting was adjourned at 5:29 p.m.


Anthony G. Campisi, Jr., Secretary
Dated: January 8, 2020


Karen Napolitano, Recording Secretary

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY

TREASURER'S REPORT

Board Meeting 1/8/20

Period Ending December 31, 2019

ACCOUNT BALANCES:

OPERATIONS AND ADMINISTRATION

Revenue Account	\$12,181,872.17	
Operating Checking Account	97,630.36	
Payroll Checking Account	226,872.29	
Renewal & Replacement	<u>5,106,458.40</u>	\$17,612,833.22

CONSTRUCTION AND GENERAL

Construction Improvements	\$4,218,178.81	
General	<u>236,924.07</u>	<u>4,455,102.88</u>

TOTAL FUNDS DECEMBER 31, 2019		<u><u>\$22,067,936.10</u></u>
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MONTHLY EXPENDITURES:

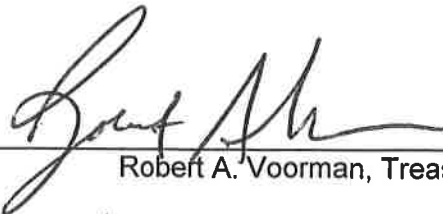
OPERATIONS AND ADMINISTRATION

Operating Bills	\$704,561.04 *	
Payroll - Salaries & Wages	176,485.62	
- Benefits	39,996.99 *	
- Taxes	<u>10,919.85</u>	\$931,963.50

CONSTRUCTION		<u>72,799.69 *</u>
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TOTAL EXPENDITURES FOR DECEMBER 2019		<u><u>\$1,004,763.19</u></u>
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* Amount shown has not been deducted from above account balances.



Robert A. Voorman, Treasurer



Karen Napolitano, Secretary to the Board

OPERATING
RESOLUTION #20-009

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority, that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #20489 through #20575 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.

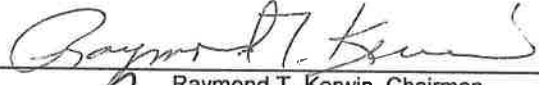
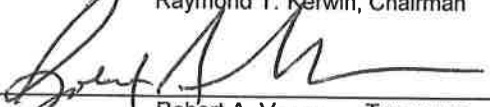
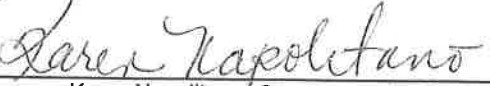
2019 BUDGET Payee	Check#	Voucher#	Check Amount	Description	Account
ADP, Inc (Louisville)		20489	638.55	Payroll Processing	31.38
Borough of Lincoln Park Water & Sewer		20490	623.32	Pump Stations/Hydrants	51.14
BR Welding		20491	48,623.15	Intermediate Settling Tank Rehab Pymt#14	61.10
Cleary Giacobbe Alfieri Jacobs, LLC		20492	3,138.50	General Services & Retainer/Nov'19	51.58
Constellation NewEnergy, Inc.		20493	3,759.67	Electric Supply - Pump Stations	51.12
Fairfield Maintenance Inc.		20494	295.00	Monthly UST Inspection/Nov'19	51.65
FedEx		20495	22.08	Postage	31.34
Fisher Scientific		20496	935.48	Lab Supplies	51.42
Flow Assessment Services LLC		20497	2,350.00	Calibration & Reports Flow Meter (4)	51.56
Garden State Laboratories		20498	780.00	Chemical Analysis/Oct-Nov '19	51.65
GovDeals		20499	300.00	Auction Fee/2007 F150 Truck	4285
Hach Company		20500	124.46	Wiper Blades/UVT Probes	51.31
Home Depot		20501	314.40	Operations & Shop Supplies	51.31
Jersey Central Power&Light		20502	4,496.49	Pump Stations Electric	51.12
McMaster-Carr Supply Co.		20503	845.95	Scaping/AntiFatigue Matst/MMC & Control Rm	51.31
Mott MacDonald Group, Inc.		20504	131.35	LSRP Services 2019-20	51.63
Mott MacDonald Group, Inc.		20505	2,483.60	NJPDES Permit Assistance	51.63
Mott MacDonald Group, Inc.		20506	3,990.33	Unit Substations	61.10
Mott MacDonald Group, Inc.		20507	14,769.03	Intermediate Settling Tank	61.10
Mott MacDonald Group, Inc.		20508	41,920.04	Medium Voltage Transformer	61.10
North Jersey Media Group Inc .		20509	69.00	PubNotice/IPP	31.32
One Call Concepts		20510	68.70	One Call Messages/Nov'19	51.62
Passaic River Basin Alliance		20511	250.00	2019 Membership Dues	31.22
PSE&G		20512	728.26	Jane Rd & Fairfield Rd Pump Stations	51.12
PSE&G		20513	833.82	Glenroy Rd Pump Station	51.12
Raritan Supply Company		20514	2,334.28	Valves & Piping Tank #2	51.31
Spectraserv, Inc.		20515	110,971.64	Residual Solids Removal & Tank Cleaning	61.10
Township of Fairfield		20516	180.00	Water/Pump Stations (10/1-12/31/19)	51.14
USA Blue Book		20517	455.65	Bio Blocks/Odor Control	51.21
Waste Mgmt. of New Jersey, Inc.		20518	1,859.28	10-Yard Dumpsters/Nov	51.51
2019 BUDGET TOTAL			248,292.03		

2020 BUDGET Payee	Ck#	Vou.#	Check Amt.	Description	Account
Accurate Pest Control, Inc.		20519	89.17	Pest Control/Dec'19	51.41
Allen Paper & Supply Co.		20520	1,154.48	Cleaning Supplies	51.41
American Express/RNB		20521	1,013.57	Employee Holiday Luncheon (12/13)	51.47
American Wear		20522	348.58	Uniforms	51.43
AP/Certified Testing		20523	500.00	Field Test/Backflow Preventor/Plant&PS'	51.65
Applied Analytics, Inc.		20524	8,227.10	Replace Magmeter	61.10
Balco Industries, Inc.		20525	150.00	Wipes/Shop Supplies	51.41
Balco Industries, Inc.			78.00	Rainsuits/Shop Supplies	51.43
Balco Industries, Inc.			424.50	Gloves/Tyvek Suits/Safety Glasses	51.44
Constellation NewEnergy, Inc.		20526	39,210.06	Electric Supply - Plant	51.11
Costello's Hardware		20527	9.62	Shop Supplies	51.31
Costello's Hardware			13.49	Painting Supplies	51.35
Costello's Hardware			48.57	Janitorial Supplies	51.41
Daskal LLC.		20528	101,773.00	Contract 2018-2-Deepavaal Roof Replacement	61.10
East Coast Salt Distribution		20529	1,907.44	Rock Salt/Calcium	51.41
Electronic Drives and Controls		20530	1,488.43	Ser/Repl Cooling Fan/VFD/2nd Stg Aerator#4	51.32
Engineered Solutions Corp.		20531	89.95	Monthly Domian Name/Reflexion N/C	51.52
Engineered Solutions Corp.			100.00	Monthly Off Site Backup Storage N/C	51.52
Engineered Solutions Corp.			438.75	Instrumentation Troubleshooting	51.56
Engineered Solutions Corp.			3,858.50	Computer Support /Gates/SCADA/UASI	61.10
Engineered Solutions Corp.			5,217.50	Collection System Comm.	61.10
Engineered Solutions Corp.			11,380.00	Computer Support/Operations	61.10
ESS, Inc.		20532	1,906.66	Program & Install Hand & Mobile Radios	51.31
Finch Fuel Oil Co. Inc.		20533	24,973.19	Fuel Oil/Plant (12/9, 20)	51.13
Fisher Scientific		20534	1,143.22	Lab Supplies	51.42

Grainger, Inc.	20535	1,065.68	Shop Supplies	51.31
Grainger, Inc.		1,246.46	Exit Signs/Gas Detectors/Safety Equip	51.44
Jersey Central Power & Light	20536	14,362.69	Plant Electric	51.11
Kaman Automation, Inc.	20537	442.37	PC Adapters	51.56
Lorraine Tuohy	20538	700.00	Retiree Health Benefits Jan'20	21.12R
Maresca Lumber	20539	361.62	Rock Salt/Shop Supplies	51.31
Michael E. Solla	20540	700.00	Retiree Health Benefits Jan'20	21.12R
Mott MacDonald Group, Inc.	20541	1,075.29	Operations	51.53
Mott MacDonald Group, Inc.		1,750.00	General Consulting/Dec'19	51.53
Mott MacDonald Group, Inc.		8,873.80	Tank Inspection	51.53
Mott MacDonald Group, Inc.	20542	1,170.00	LSRP Services Dec'19	51.63
Mott MacDonald Group, Inc.	20543	2,158.19	IPP Services Dec'19	51.63
Mott MacDonald Group, Inc.	20544	8,758.00	Deepavaal Roof Replacement	61.10
Nestle Pure Life	20545	550.54	Water/Dec'19	51.14
New Jersey Manufacturer's Ins. Co.	20546	6,771.00	Workers Comp Pym't 1 of 11	51.48
NJDEP/Physical Connection Permit	20547	200.00	Renewal/2020 Physical Connection Permit	51.62
North Jersey Media Group	20548	185.50	Legal Notice - Contract 2019-4	31.32
Olympic Wire & Cable Corp.	20549	510.00	Wire/Shop Supplies	51.31
Omni Services, Inc.	20550	99.60	Cans of Lube/Shop Supplies	51.34
Optimum (Cablevision)	20551	180.68	Internet Service 12/16-1/15/20	31.35
Passaic River Basin Alliance	20552	250.00	2020 Membership Dues	31.22
Passaic Valley Sewerage Commission	20553	35,328.00	Liquid Sludge 12/1-12/31/19	51.55D
R&D Trucking	20554	19,968.00	Sludge Removal 12/1-12/31/19	51.55H
Rare The Steak House	20555	2,448.00	Board Holiday Dinner	51.47
Raritan Supply Company	20556	15,065.40	Repl/Plug Valves/1st Stage	61.10
Recchia Landscaping	20557	1,000.00	Grading Around Manholes	51.54
Safety Gear Pro, Inc.	20558	106.15	Employee Safety Glasses	51.44
Seton Identification Products	20559	101.80	Substation Safety Signs	51.44
State of NJ/Pensions & Benefits/SHBP	20560	46,377.30	Health & Dental Benefits	21.12
TBSA/Karen Napolitano	20561	91.64	Mileage/HR Mtg (12/6)	31.21
TBSA/Karen Napolitano		36.99	Admin & Board Mtg Supplies	31.33
TBSA/Petty Cash	20562	105.85	Food/Board Mtg (12/9)	31.36
TBSA/Petty Cash		40.00	Food/PRBA Mtg (12/5)	51.47
TBSA/Petty Cash		20.00	Flu Shot/1 Employee	51.64
Township of Randolph	20563	1,100.00	Morris County Co-op Membership Fees 2020	31.22
Travis, Inc.	20564	111,070.85	Contract 2018-1-Unit Substation Maint.	61.10
UPS	20565	28.52	Shipping Service	31.34
USA Blue Book	20566	132.08	Lab Supplies	51.42
USALCO	20567	6,042.50	Polyaluminum Chloride	51.25
Verizon	20568	579.54	Telephone	31.35
Verizon		2,798.98	Lease Lines 12/13-1/12/20	31.37
Verizon Wireless	20569	361.14	Plant/Pump Station Modems	31.37
W. B. Mason Co., Inc.	20570	309.64	Office Supplies	31.33
W. B. Mason Co., Inc.		14.78	Hand Sanitizer/Wipes	51.41
Wallington Plumbing & Heating	20571	283.48	Adapters & Tubing/Shop Supplies	51.31
Waste Mgmt. of New Jersey, Inc.	20572	421.74	8-Yard Dumpster/Jan'20	51.51
Wayne Auto Supply	20573	29.82	Rainex/Shop Supplies	51.36
Wayne Electrical Supply Company	20574	1,128.91	Shop Supplies	51.31
William Murphy	20575	700.00	Retiree Health Benefits Jan '20	21.12R
2020 BUDGET TOTAL		502,646.31		
2019 BUDGET TOTAL		248,292.03		
2020 BUDGET TOTAL		502,646.31		
GRAND TOTAL		750,938.34		

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on January 8, 2020.

Dated: January 8, 2020


 Raymond T. Kerwin, Chairman

 Robert A. Voorman, Treasurer

 Karen Napolitano, Secretary to the Board


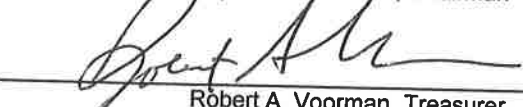
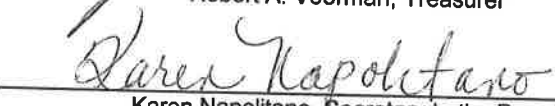
CONSTRUCTION
RESOLUTION #20-010

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority, that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #988 through #995 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.

2019 BUDGET					
Payee	Ck#	Vou.#	Check Amt.	Description	Account
Cleary Giacobbe Alfieri Jacobs, LLC Mott MacDonald Group, Inc.		988	148.00	Plant Improvements/Nov'19	84.41
		989	5,507.74	Site Restoration	84.23
2019 BUDGET TOTAL			5,655.74		
2020 BUDGET					
Payee	Ck#	Vou.#	Check Amt.	Description	Account
BR Welding		990	30,202.00	Effluent Box Grating/Hinged Cover/Headworks	84.24
Engineered Solutions Corp.		991	13,841.25	Project #1 Completion/Headworks	84.24
Mott MacDonald Group, Inc.		992	232.94	Jockey Pump/CPS	81.10
Mott MacDonald Group, Inc.		993	6,586.58	Future Plant Improvement/Nitrate Study	82.30
Mott MacDonald Group, Inc.		994	2,831.18	Site Restoration	84.23
United Equipment & Fabricators		995	13,450.00	Install Access FRP Hatches/Plant/Headworks	84.24
2020 BUDGET TOTAL			67,143.95		
2019 BUDGET TOTAL			5,655.74		
2020 BUDGET TOTAL			67,143.95		
GRAND TOTAL			72,799.69		

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on January 8, 2020.

Dated: January 8, 2020


 Raymond T. Kerwin, Chairman

 Robert A. Voorman, Treasurer

 Karen Napolitano, Secretary to the Board